

# User Registration Form

my|deposits Scotland is completely free for landlords, letting agents and other associations to register and use. To get started we need some key details in order to set up your my|deposits Scotland User account. Once your account is active you can begin to lodge deposits for protection.

## Section 1 - User Details

Q1. Who are you registering for? (tick as appropriate)

Myself (I am a private landlord)  A letting agency I represent  An organisation I represent

Q2. Title:  First Name:  Last Name:

Q3. Company Name (if applicable):

Q4. Please state your correspondence address and postcode:

Postcode:

Q5. Company Registration Number (where applicable):

Q6. Address and postcode of Registered Office:

Postcode:

Q7. Please provide us with the following contact details (Please tick your preferred method of communication):

Landline Telephone:   Mobile Telephone:

Work Telephone:   Fax:

Email:

Q8. You need to provide us with a security question and answer in order to access your account should you contact us by telephone.

The question should be anything memorable like your place of birth, mother's maiden name or favourite colour.

Question:  Answer:

Please create your Username and Password (between 6-12 characters). We will endeavour to grant you with these requested details and will confirm your User name and account number in your welcome correspondence.

Username:  Password:

## TO BE READ AND SIGNED BY ALL APPLICANTS

### Section 2 - Declaration

To the best of my knowledge and belief the information provided in connection with this application, whether in my own hand or not, is true and I have not withheld any material facts. I have read, understand and accept the my|deposits Scotland Terms and Conditions. I agree to abide by the my|deposits Scotland Terms and Conditions.

Signature:  Name:   
Date:

Position in Company (if applicable):

Please advise us how you heard about my|deposits Scotland:

Do you wish to receive information about services related to Tenancy Deposit Protection from carefully selected third parties? If so please tick this box.

Do you wish to receive information about the private-rented sector from carefully selected third parties? If so please tick this box

#### Next step:

Please return this completed form in the post to: mydeposits Scotland, Premiere House, 1st Floor, Elstree Way, Borehamwood, WD6 1JH.